



**Karolinska  
Institutet**

# Information on the General Data Protection Regulation (GDPR)

Personal information is collected when:

- you apply for an account in the course catalogue, which is required when applying for doctoral courses at Karolinska Institutet (KI).
- you apply for a doctoral course at KI.

KI is responsible for the handling of personal data in regard to the above mentioned processes. The lawfulness of KI collecting and processing your personal data is based on article 6.1 c of the GDPR. As a university KI is obliged to save information, i.e. personal data, required for course admission and study results (Ordinance 1993:1153). As being a governmental authority the principle of public information applies, and citizens have the right to take part of public documents, unless these records have been classified. The GDPR states that the course applicant may change, block or delete registered information. However, if personal data important for admission to a course is removed, KI cannot complete the duty to document the admission and the user may thus not attend the course. The possibility to have ones personal data deleted is also limited by KI being subject to archive legislation.

The course application, including personal data, will be handled by the course organizer in order to conduct admission. If the applicant accepts the admission, name and personal identity number will be transferred and stored in Ladok, a national Swedish study administrative system for documentation on study results.

In the event that a course is given in collaboration with another university or research institution, which then will be made clear in the course catalogue information for the course in question, the information provided in the course application will be shared with the cooperative partner.

Collected personal data required for an account in the course catalogue or a course application is stored in a database, for which KI is responsible. The contact person for both the course catalogue database and Ladok is Åsa Nandorf, Karolinska Institutet, 171 77 STOCKHOLM, phone no +46-8-524 800 00.

**For further information on the General Data Protection Regulation**, visit <https://ki.se/en/staff/data-protection-policy> or contact KI's Data Protection Officer, Mats Gustavsson, Karolinska Institutet, 171 77 STOCKHOLM, phone no +46-8-524 800 00.

You can also find more information on the Swedish Data Protection Authority website: <https://www.datainspektionen.se/>.